

TOCKENHAM PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL EXTRAORDINARY MEETING HELD ON
Thursday 11th December 2025 at 5:45pm

Present: Cllr Diana Kirby; Chair (DK), Cllr Kevin Woolnough (KW), Cllr Julie Marshall (JM), Cllr Ian Carter (IC), Emily Bourne; Clerk (EB) and one member of the public.

AGENDA

1. Apologies for absence.

None.

2. Declaration(s) of Interest - In accordance with the Parish Councils (Model Code of Conduct) Order 2001 and revised (Model Code of Conduct) Order 2007.

None.

3. David Barnes Community Hall Trust Constitution

To approve the amendments to the David Barnes Community Hall Trust Constitution (previously circulated).

RESOLVED to approve the David Barnes Community Hall Trust Constitution; including amendments, proposed by DK, seconded by JM, agreed unanimously by members who were present. DK signed and dated the Constitution.

4. Charitable Incorporated Organisation (CIO) Application

Councillors are asked to confirm they have read the CIO application (previously circulated) and confirm the submission of the same to the Charity Commission.

All member confirmed they had read the application.

Amendment to be made confirming Tockenham Parish Council is made up of five Councillors however there is currently a vacancy and therefore at present there are only four Councillors.

RESOLVED to submit the CIO Application and all associated documents to the Charity Commission, proposed by KW, seconded by JM, agreed unanimously by members who were present. DK signed and dated the Application Declaration.

5. Close

Meeting closed: 6:09pm